

5 September 2018

To all parents/Carers of students at Outwood Academy Ormesby

Dear Parent/Carer

Nominations for Parent Member of the Local Academy Council (former Governing Body)

The Academy is seeking nominations for one Parent Member to sit on the Local Academy Council of Outwood Academy Ormesby. If you would like to put yourself forward for this position you will need to complete the attached nomination form and return it to the Academy no later than **Friday 28 September 2018**.

If on the closure for nominations there is more than one nominee, then an election will be held. Details of the election will be forwarded to all parents/legal guardians/carers by post and also placed on the Academy's website. Voting papers will be distributed in the same manner to all parents/legal guardians/carers entitled to vote if this is required.

If it is necessary to proceed to election, then the nominees are entitled to provide a statement of up to 200 words in support of their nomination to all voters. Therefore, if you wish to provide a statement, this should be included with your nomination form.

Please find attached to this letter a fact sheet – Becoming a Parent Member of a Local Academy Council; Regulations Applying to Potential and Current Members of Local Academy Councils; and the Code of Practice for the Election of a Parent Member of the Local Academy Council.

Please also note the attached Local Academy Council Pre-Appointment Declaration form. It is not necessary to complete this form, only if elected; it is provided at this stage solely to inform you of the full election procedure.

If you have any queries regarding the election process or the role of a Parent Member of the Local Academy Council, please do not hesitate to contact the Clerk to the Local Academy Council, Mrs J Day, j.day@ormesby.outwood.com.

Yours faithfully

Mrs S Maidens

Chair

Outwood Academy Ormesby Local Academy Council

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.