

16<sup>th</sup> March 2020

Dear Parent/Carer

We are delighted that your child will be starting Outwood Academy Ormesby in September.

Our Year 6 Transition Days will be held on **the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> of July**. Year 6 students need to attend these days in their usual school uniform and bring their PE kit with them as they are timetabled for a PE lesson during their visit. Please ensure your child is equipped for learning with pen, pencils, etc. Year 6 students should arrive at Outwood Academy Ormesby for **8.25 a.m.** Students may either bring a packed lunch or eat from the school dining hall which provides hot meals, sandwiches, salads and jacket potatoes. They will be dismissed from school at **2.30 p.m.** Please make arrangements for your child to travel to and from school safely (see below).

Parents are invited to attend a parent information evening on **Monday 22nd June at 5:30pm**, where the school's vision and expectations will be shared. A detailed pack of information will be available at this meeting.

Our transition days are designed to allow your child to learn about our school, what we expect, how our systems work and the excellent experience we provide for our students to ensure we put 'Students First'. Across the two days they will experience a variety of lessons, learn about our behaviour system, familiarise themselves with our site and be measured for their new uniform.

### **Uniform**

During the 3 days all year 6 students will be measured for our uniform. They will receive a free bundle which will include Blazer x1, Shirts/ blouses x2, Trousers/skirt x 1, Tie x1, Polo x1, Games jersey x1, Shorts x 1, socks x1 pair all with the Outwood logo. The new uniform will be delivered to school in August. You will be notified when your child's uniform is available for collection. Students should only wear plain black polishable shoes, with no stripes, tags or badges. Boots of any type are not acceptable.

As part of our Uniform a wrist watch may be worn however we have a strict no jewellery policy. This includes but is not exclusive to earrings, facial piercings, bracelets and necklaces. Any jewellery brought to school will be confiscated and kept within student services until the end of the day. We also request that students do not attend wearing make-up, nail varnish or acrylic nails.

### **Cashless Catering Service**

We operate a cashless catering service which means all students require a biometric finger point scan or code to pay for their lunch. Money or free school meal entitlements are loaded onto the system so that students do not pay for food at the tills. Please complete the attached form to give permission for your child to be placed on the system and return to school by **Friday 22<sup>nd</sup> May 2020**.

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

Students may bring a healthy snack to eat at break-time however sweets, crisps and biscuits are not allowed and will be confiscated. We allow hard plastic bottles in school so students are able to have water however sports/Luozade bottles and soft plastic bottles are not allowed. Fizzy/carbonated or energy drinks are also not allowed. Water fountains are freely available around school.

### **Student Information Forms**

We have attached student information sheets, a school agreement, a consent for visits/school activities form and an ICT form which must be completed and signed and returned to school by

### **Photographs**

During the transition days we may take photographs of your child engaged in different activities. These are for displays around school and on the website. Please sign the form below to give your consent for this to happen.

Please view our website and sign up to official Outwood Academy Ormesby Twitter feeds to keep up to date with the latest information about our academy.

We look forward to seeing you at Parent's Evening and meeting your child on the transition days.

Yours sincerely

Kate Mitchell  
Associate Assistant Principal

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Please complete the below form and return to Outwood Academy Ormesby by **Friday  
22<sup>nd</sup> May 2020**

Student Name: \_\_\_\_\_

Primary School: \_\_\_\_\_

I agree that my child may be photographed during the transition days.

Signed: \_\_\_\_\_ (Parent/Carer)

Date: \_\_\_\_\_

We assume that your child will walk home from Outwood Academy Ormesby on all 3 transition days unless stated below: -

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\_\_\_\_\_