

31 December 2020

Dear Parent or Guardian

**School re-opening in January 2021**  
**NHS Test and Trace: COVID-19 testing for staff and students**

I hope that you and your family had an enjoyable Christmas, notwithstanding the COVID-19 restrictions that we are all living with.

As you know, we have worked incredibly hard since the start of the pandemic in March to keep our school as safe as possible, and that work has continued over the Christmas holiday period. I would like to thank our incredible staff for their commitment and professionalism, which has seen many working over the holidays.

My letter today includes important information relating to when your child will return to school at the start of this coming term, and relating to the COVID-19 testing process for staff and students.

**Information relating to school re-opening in January 2021**

The Government has now announced that secondary schools and colleges will re-open on a phased basis, as follows:

- If your child is classed as vulnerable or if you or your partner is a key worker, then your child will return to school on Monday 4<sup>th</sup> January. They will receive face-to-face teaching in school when they return
- If your child is in Year 11 and Year 13, then your child will return to school on Monday 11<sup>th</sup> January. Your child is expected to engage fully with their remote learning during the week of 4<sup>th</sup> January so that they keep up with their education
- If your child is in Years 7, 8, 9 or 10, then your child will return to school on Monday 18<sup>th</sup> January. Your child is expected to engage fully with their remote learning during the weeks of both 4<sup>th</sup> and 11<sup>th</sup> January so that they keep up with their education
- If your child is due to sit external exams from week commencing 4<sup>th</sup> January, these will continue as planned. We will confirm arrangements with students and families shortly.

As before, a great deal of planning and risk assessment has gone into ensuring that our school continues to be as safe as possible for students and staff, in line with latest Government and Public Health England guidance.

We will continue to take decisions in the best interests of our students, working with you and keeping you informed every step of the way, while following Government rules and advice.

**Information relating to NHS Test and Trace: COVID-19 testing for staff and students**

You may have heard that testing for those without coronavirus symptoms is beginning across the country using COVID-19 tests known as 'lateral flow tests'.

Along with the other protective measures we are taking, these tests can help staff and students remain in school safely. Up to one third of people who have coronavirus experience no symptoms. By testing we will help to stop the virus spread and help to keep our school open as safely as possible. The test is voluntary. However, we are participating as a school and I would encourage all students and staff to take part as well.

We will be testing all staff and students who want to participate from week commencing 4<sup>th</sup> January 2021, extending this as more students return in following weeks.

I enclose an instructional leaflet with some more information (below) as well as a consent form (attached).

If you are happy for your child to be tested, please:

- Fill in the registration form below or by clicking on the following link:  
<https://forms.gle/mjJD7jZypcoX2Msd9>
- Complete the enclosed consent statement (one per student) and return it to the school office at **enquiries@ormesby.outwood.com**

Those taking the test will be supervised by trained staff. The lateral flow tests are quick and easy using a swab of your nose and throat. For under-18s, staff can oversee the swab process.

Results take around half an hour from testing and will be shared directly with staff and students participating. Where participants are under-16, parents or legal guardians will also be informed.

The Government has shared information with us from Oxford University and Public Health England, which have indicated the tests are as accurate in identifying a case as a 'PCR test' (99.68% specificity). The tests have lower sensitivity but are considered better at picking up cases when a person has higher viral load, hence the need to test frequently. Testing will be offered free of charge.

I hope that the information in this letter is helpful and clear. Please do ensure you complete the registration form below, or via the above link, and the consent form attached, if you are happy for your child to take a COVID-19 test, by close of play on **Monday 4<sup>th</sup> January 2021**. If you have any questions, please do also email these to **enquiries@ormesby.outwood.com**

In the meantime, I would like to take this opportunity to wish you and your family a very happy New Year. Please do continue to take care and stay safe.

Yours faithfully



**Tom Urwin**  
**Principal**

## Registration

To process the test, we will register all participating students.

To complete this registration please fill in the form below and complete the enclosed consent statement.

<b>First Name</b>	
<b>Last Name</b>	
<b>Date of Birth</b>	
<b>Gender at birth</b>	
<b>Currently showing any COVID-19 symptoms?</b>	
<b>Today's date</b>	
<b>Home Postcode</b>	
<b>Email Address</b>	
<b>Mobile Number</b>	

### **What if a student tests positive?**

Participating staff and students who test positive will be informed about their results individually. Where participants are under 16, parents or legal guardians will also be notified. Guidance on safe travel and additional precautions will be provided along with test results.

Students will need to take a further 'PCR test' (similar to those done in local and regional testing sites) on the same day (or as soon as possible). School will be able to provide these PCR test kits to perform at home or you can go to [www.gov.uk/get-coronavirus-test](https://www.gov.uk/get-coronavirus-test) or call 119 to book a follow-up test. If ordering a PCR test yourselves, they should choose to visit a drive-through test site if possible, as it is faster than requesting a home test.

During this time while they wait for the PCR result (via text / email) they will need to self-isolate.

If the PCR test returns a positive result you will have to self-isolate and follow the guidance from NHS Test and Trace.

### **What happens if the test is negative?**

They will be able to stay in school and resume their activities as normal. A student will only be told if they test positive on a 'lateral flow' test, so if you do not hear you can assume it was negative. A small number of students may need to repeat the test if the first test was invalid or void for some reason.

### **What if a close contact at school tests positive?**

A close contact of someone in school who has tested positive for COVID-19 will be able to return to school if they agree to be tested once a day for 7 days and the test is negative. If they do not want to take the test, they will need to self-isolate as per the national guidelines. This does not apply to household members or close contacts outside of school who will still need to self-isolate. Further details will be provided at the time, but if you would prefer to self-isolate instead of doing daily testing, you can.

### **What if my child develops symptoms?**

This testing programme at school is for people with no symptoms. If your child develops symptoms at any time (such as a high temperature; a new, continuous cough; or a loss or change to their sense of smell or taste) they must immediately self-isolate, and book a test by calling 119 (England, Wales and Northern Ireland) or 0300 303 2713 (Scotland) or visiting <https://www.gov.uk/get-coronavirus-test>.

We will support our staff and students throughout, but please contact us if you need this information in any other language or format or if you have any questions. You can call the school on 01642 452191 or email [enquiries@ormesby.outwood.com](mailto:enquiries@ormesby.outwood.com)